SCHOOL DISTRICT OF MANAWA
CURRICULUM COMMITTEE MEETING
AGENDA

Join with Google Meet
meet.google.com/jqc-gxxb-mcs
Join by phone
(US) +1 661-438-8455 PIN: 942 101 065#

Date: December 8, 2020   **Time: 5:00 p.m.**   **Virtual Meeting**

Board Committee Members: Hollman(C), Scheller, Seeger

In Attendance:

Timer: _____   Recorder: _____

1. District Literacy Plan 2020-2022 (Information)
    a. ELA Curriculum Audit
    b. ELA Curriculum Writing
    c. ELA Materials Adoption
    d. ELA Professional Development
2. Math Materials Adoption for 2021-22 Budget (Information)
3. Social Studies Materials Adoption for 2021-22 Budget (Information)
4. Consider Endorsement of the 2020-21 Library Plan (Action)
5. Curriculum Committee Planning Guide (Information / Action)
6. Next Meeting Date _____
7. Next Meeting Items:
    a. New Course Proposals
    b. Human Growth & Development Committee - Curriculum Review
    c. Other
8. Adjourn

Library Plan

School District of Manawa
2020 - 2021

Library Mission:

The School District of Manawa Libraries are committed to building healthy relationships, facilitating personal learning through the consumption and creation of knowledge in a safe environment of respect and responsibility.
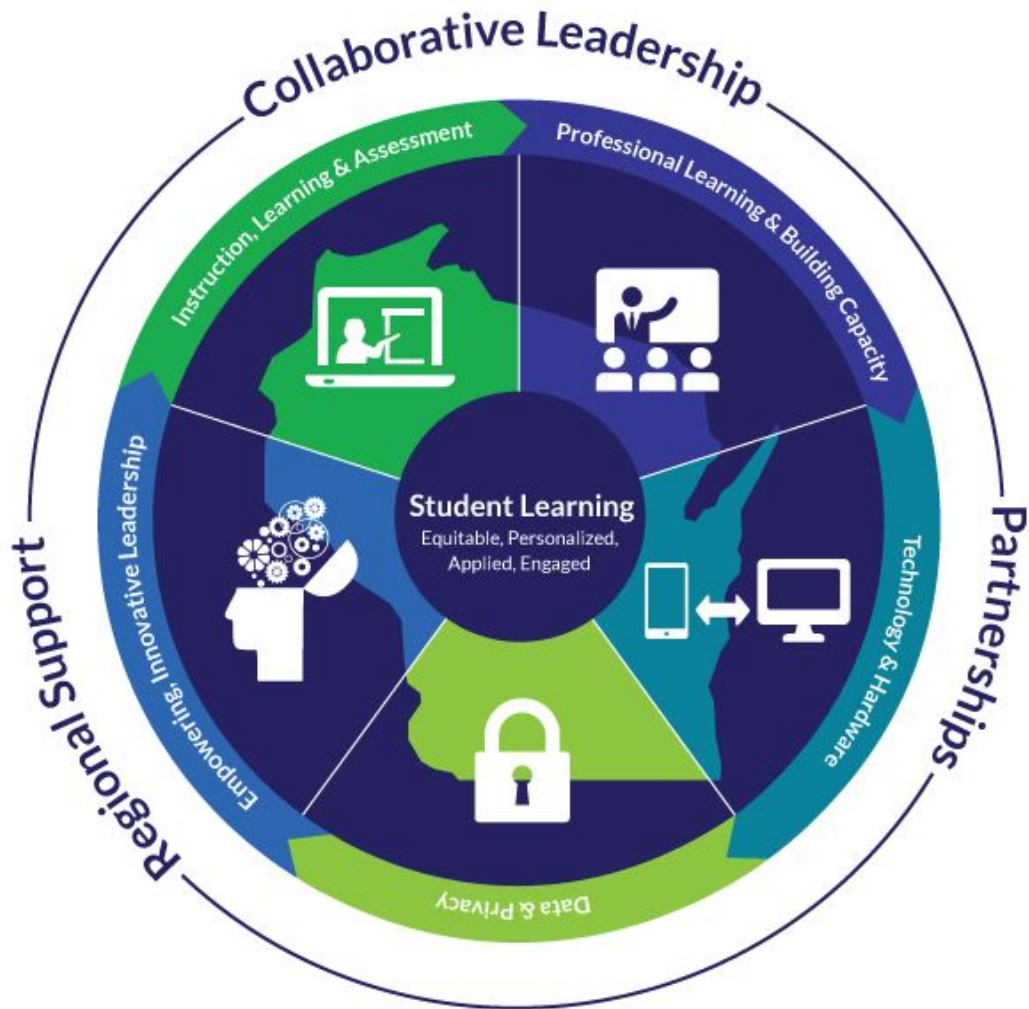
Library Vision:

Students within the School District of Manawa will attain knowledge and skills to become accomplished readers, independent learners, critical thinkers, creative problem solvers, and informed citizens through the resources and services provided by school library staff and its programs.

FUTURE READY LIBRARIANS™

Designs Collaborative Spaces

Curates Digital Resources and Tools

Empowers Students as Creators

Builds Instructional Partnerships

Facilitates Professional Learning

Leads Beyond the Library

Ensures Equitable Digital Access

Advocates for Student Privacy

Cultivates Community Partnerships

Invests Strategically in Digital Resources

USE OF SPACE & TIME

CURRICULUM, INSTRUCTION, & ASSESSMENT

PERSONALIZED PROFESSIONAL LEARNING

COLLABORATIVE LEADERSHIP

LEARNER CENTERED LITERACY

ROBUST INFRASTRUCTURE

DATA & PRIVACY

COMMUNITY PARTNERSHIPS

BUDGET & RESOURCES

Planning

With

Future Ready

Tools

Collaborative Leadership

Instruction, Learning & Assessment

Professional Learning & Building Capacity

Partnerships

Technology & Hardware

Data & Privacy

Empowering Innovative Leadership

Regional Support

Student Learning
Equitable, Personalized, Applied, Engaged

Wisconsin Digital Learning Plan released December 6, 2016

Planning With Future Ready Tools

Current Status: Literacy

	2018-19	2019-20**
MES	15,794	14,153
LWHS	5,688	3,895

- Circulation Statistics

- #ClassroomBookADay at Manawa Elementary

- Diversity of Collections - Providing Mirrors & Windows
  - MES: 25.4% diverse population[*]
    with 18.17% diverse fiction books
  - LWHS: 6.2% diverse population[*]
    with 39.8% diverse books

[*] based on WISEDASH enrollment data   **buildings closed after March 13, 2020 due to COVID-19

Current Status:
Curriculum, Instruction & Assessment

Digital Resources Provided on Library Media Center Website - Research Center Page:

- District
  - BadgerLink
  - CultureGrams
  - Gale Research in Context

- Manawa Elementary School
  - BrainPop Jr.
  - BrainPop
  - Gale Kids Infobits
  - NewsELA Pro
  - PebbleGo

- Little Wolf Jr./Sr. High School
  - Gale Biography in Context
  - Gale Global Issues in Context
  - Gale Health & Wellness Resource Center
  - Gale LitFinder
  - Gale Opposing Viewpoints in Context

Curates Digital Resources and Tools

Empowers Students as Creators

Builds Instructional Partnerships

CURRICULUM, INSTRUCTION & ASSESSMENT

MANAWA

Library Media Center

Current Status: Curriculum, Instruction & Assessment

Empower Student Creators:

- Manawa Makers Makerspace
  - OSMO Learning System
  - Robotics
  - Circuitry
  - Coding - Hour of Code
  - Construction

- Class Projects
  - Kindergarten - Animals that Hibernate Research Project
  - 2nd Grade - Three Sentence Stories
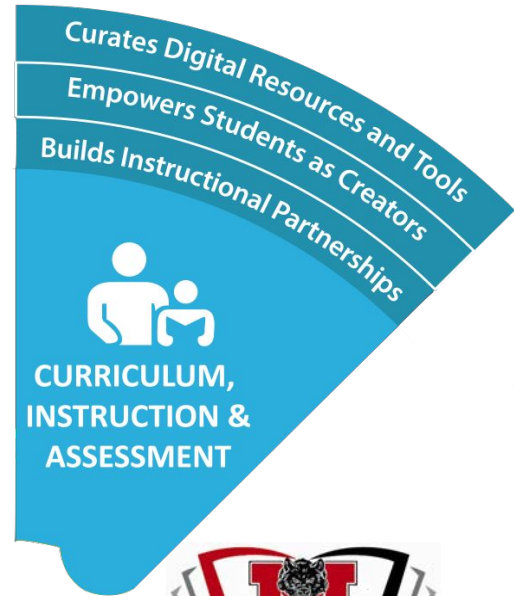 - 5th Grade - Author a Wordless Picture Book

Curates Digital Resources and Tools

Empowers Students as Creators

Builds Instructional Partnerships

CURRICULUM, INSTRUCTION & ASSESSMENT

MANAWA

Library Media Center

Current Status:
Curriculum, Instruction & Assessment

Instructional Partnerships:

- Member of District Curriculum Committee

- Member of District Technology Committee

- Collaborate with numerous teachers to provide resources, instruction, and technology support.

  - Library Website - Knowledge Building Center

- Utilize Common Sense Media Digital Citizenship Curriculum in grades K to 6.

Curates Digital Resources and Tools

Empowers Students as Creators

Builds Instructional Partnerships

CURRICULUM, INSTRUCTION & ASSESSMENT

MANAWA
Library Media Center

Current Status: Personalized Professional Learning

Staff:

- Back-to-School with Your Library Training
- LMC Team Drive
- Inservice Trainings

Students & Staff:

- Continually updated Library Media Center website with numerous resources on one of nine center pages.
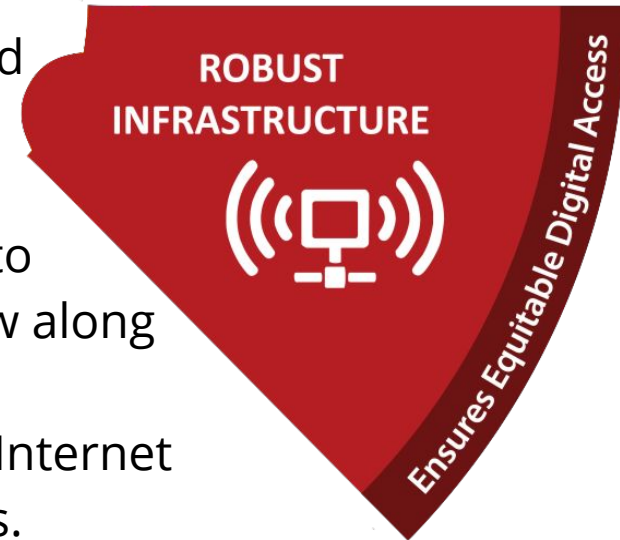
Current Status:
Robust Infrastructure

- Usernames & passwords for databases subscribed to by the district available to students/staff at any time via website and protected Google Doc.
- Bookshare used with Special Education students to provide access to audio books that they can follow along with.
- Kajeet Wifi Hotspot program available to provide Internet access for students who do not have home access.

ROBUST INFRASTRUCTURE

Ensures Equitable Digital Access

MANAWA

Library Media Center

Current Status:
Budget & Resources

- Utilize Common School Funds to strategically improve our library collections and resources available.
- Analyze online database usage reports to determine value of renewing subscriptions.
- Run Titlewave Collection Analysis twice a year to support weeding and purchasing decisions.
- Survey staff regarding wants and needs to support weeding and purchasing decisions.
- Seek out alternative funding through grant opportunities and DonorsChoose.

BUDGET & RESOURCES

$

Invests Strategically in Digital Resources

MANAWA

Library Media Center

Current Status: Community Partnerships

- Maintain a terrific partnership with Sturm Memorial Library and its staff to support the needs of our students and staff.
- Maintain a presence on social media through Facebook, Twitter and Instagram.
- Maintained a [webpage](#) as part of the Manawa Digital Learning website.
- Created a [webpage](#) and collaborated with specials teachers to run the MES International Arts Festival virtually.

COMMUNITY PARTNERSHIPS

Cultivates Community Partnerships

MANAWA
Library Media Center

Current Status:
Data & Privacy

- Utilize FollowMe printing to ensure privacy with library records printed.
- Software evaluation rubric.
- Teach Common Sense Digital Citizenship curriculum to grades K to 6.

DATA & PRIVACY

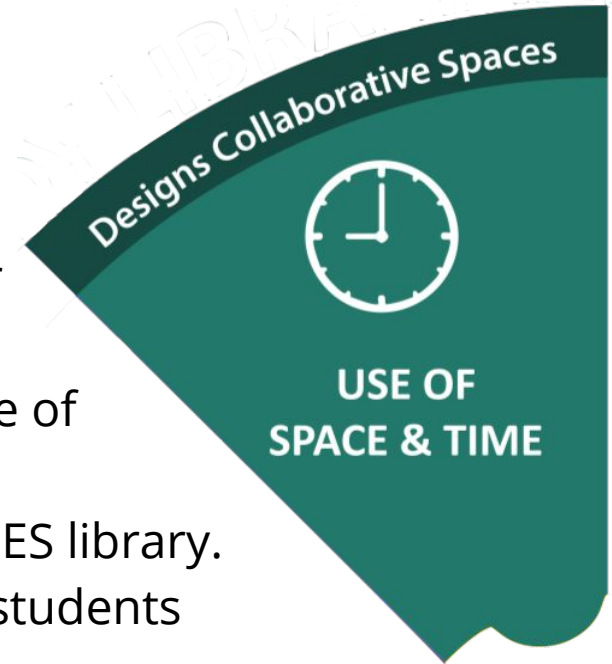Advocates for Student Privacy

MANAWA

Library Media Center

Current Status: Collaborative Leadership

- Member of the following committees within the district:
  - LWHS PBIS Committee
  - Curriculum & Instruction Committee
  - Technology Committee
  - Trust Action Team Committee
  - MES Makerspace Implementation Committee
  - MES Building Leadership Team
- Member of Gifted & Talented Goal Team at MES.
- Collaborate with numerous teachers to provide resources, instruction, and technology support.
  - Library Website - Knowledge Building Center

Leads Beyond the Library

COLLABORATIVE LEADERSHIP

MANAWA

Library Media Center

Current Status:
Use of Space & Time

- Maintain a Google Calendar showing use and availability of both MES & LWHS library spaces for school and community meetings.
- Utilize Google Forms to keep track of library usage of LWHS library during the school day.
- Post MES library schedule on both doors to the MES library.
- Run centers as part of MES library classes where students rotate between:
  - LEGO Table
  - Reading Chairs
  - Manawa Makers Makerspace Activities

Designs Collaborative Spaces

USE OF
SPACE & TIME

MANAWA
Library Media Center

FUTURE READY LIBRARIANS™

Designs Collaborative Spaces

Curates Digital Resources and Tools
Empowers Students as Creators
Builds Instructional Partnerships

CURRICULUM, INSTRUCTION, & ASSESSMENT

Facilitates Professional Learning

USE OF SPACE & TIME

PERSONALIZED PROFESSIONAL LEARNING

Leads Beyond the Library

COLLABORATIVE LEADERSHIP

LEARNER CENTERED LITERACY

ROBUST INFRASTRUCTURE

Ensures Equitable Digital Access

DATA & PRIVACY

COMMUNITY PARTNERSHIPS

BUDGET & RESOURCES

Advocates for Student Privacy

Cultivates Community Partnerships

Invests Strategically in Digital Resources

Review 2019-2020 Action Plan

What were the 2019-2020 goals?

Goal 1 - By the end of the 2019-2020 school year, 90% of students, grades 4 -12, and staff will be able to locate and use the Destiny Discover online card catalog to find library resources and renew materials.

Goal 2 - By the end of the 2019-2020 school year, online database usage at all levels will increase by 50%.

Goal 3 - By the end of the 2019-2020 school year, work with Technology Committee to map out the Wisconsin Information and Technology Literacy (WITL) standards for our district.

How Did We Do?

Goal 1

By the end of the 2019-2020 school year, 90% of students, grades 4 -12, and staff will be able to locate and use the Destiny Discover online card catalog to find library resources and renew materials.

What was done...
- Back-to-School with Your Library training offered to staff (Summer 2019)
- Students in grades three - twelve received a review on how to use the Destiny Discover online card catalog during the first few weeks of school. (Fall 2019)
- Students in second grade were introduced to Destiny Discover (March 2020)

Year-end results...
- 86% of Little Wolf Jr./Sr. High students can locate and use the Destiny Discover online card catalog.

How Did We Do?

Goal 2

By the end of the 2019-2020 school year, online database usage at all levels will increase by 50%.

What was done...
- Teachers were asked to complete a collaboration topics shared Google document. (Summer 2019)
- Back-to-School with Your Library training offered to staff (Summer 2019)
- Little Wolf Jr./Sr. High students received a review of available online resources during the first few weeks of school.
- Teachers added the Library Media Specialist as a co-teacher in their Google classroom so that she could share online resources for projects.

Year-end results...
- CultureGrams:
  - 2018-19: 466 visits
  - 2019-20: 911 visits
- PebbleGo:
  - 2018-19: 1320 article visits
  - 2018-20: 1477 article visits
- Gale Resources:
  - 2018-19: 1030 searches
  - 2019-20: 2048 searches
- BrainPop & BrainPop Jr. experienced a decrease in usage by students & staff.

How Did We Do?

Goal 3

By the end of the 2019-2020 school year, work with Technology Committee to map out the Wisconsin Information and Technology Literacy (WITL) standards for our district.

What was done...
- There were no Technology Committee meetings in 2019-2020 school year.

Year-end results...
- Goal was not met.

FUTURE READY LIBRARIANS™

Designs Collaborative Spaces
Curates Digital Resources and Tools
Empowers Students as Creators
Builds Instructional Partnerships
Facilitates Professional Learning
Ensures Equitable Digital Access
Invests Strategically in Digital Resources
Cultivates Community Partnerships
Advocates for Student Privacy
Leads Beyond the Library

USE OF SPACE & TIME
CURRICULUM, INSTRUCTION, & ASSESSMENT
PERSONALIZED PROFESSIONAL LEARNING
COLLABORATIVE LEADERSHIP
LEARNER CENTERED LITERACY
ROBUST INFRASTRUCTURE
DATA & PRIVACY
COMMUNITY PARTNERSHIPS
BUDGET & RESOURCES

2020 - 2021

Action

Plan

2020 - 2021 Action Plan

Goal 1 - By the end of the 2020-2021 school year, complete a Library Curriculum Map for grades 4K - 6 that is aligned with the AASL Standards Framework for Learners and the ISTE Standards for Students.

Goal 2 - By the end of the 2020-2021 school year, the School District of Manawa will increase the number of online resources provided (including e-books & audiobooks) at all levels.

Goal 3 - By the end of the 2020-2021 school year, work with the Technology Committee to map out the Wisconsin Information and Technology Literacy (WITL) standards for our district.

Goal 1 - By the end of the 2020-2021 school year, complete a Library Curriculum Map for grades 4K - 6 that is aligned with the AASL Standards Framework for Learners and the ISTE Standards for Students.
Supports district learning goal of preparing students for their future.

Objectives:
- The Library Media Specialist will develop a published library curriculum that:
  - Identifies enduring understandings, goals & essential questions.
  - Provides units of study in grade level scope & sequence.
  - Aligns with AASL, ISTE & Future Ready Framework.

Activities:
- Unpack the AASL Standards Framework for Learners & ISTE Standards for Students.
- Examine crosswalk between AASL, ISTE and Future Ready Framework.
- Create enduring understandings, goals & essential questions.
- Develop units of study for grade level scope & sequence.

Progress Monitoring:
- Quarterly completion of units of study for scope & sequence reviewed by member(s) of the Administration Team.

Goal 2 - By the end of the 2020-2021 school year, the School District of Manawa will increase the number of online resources provided (including e-books & audiobooks) at all levels.
Supports district learning goal of preparing students for their future.

Objectives:
- The Library Media Specialist will purchase online resources that will support literacy.
- The Library Media Specialist will purchase online resources that will support student learning.
- The Library Media Specialist will purchase online resources that promote creativity and productivity.

Activities:
- Investigate popular online resources that support literacy, student learning, creativity and productivity.
- If possible, obtain a trial of online resources to share with students and staff.
- Get staff input on online resources being considered.
- Purchase at least one ebook/audiobook resource.
- Collaborate with staff and provide training to encourage usage by students and staff.

Progress Monitoring:
- Analyze monthly online resource usage reports.
- Survey students and staff at mid-year and end of school year.

Goal 3 - By the end of the 2019-2020 school year, work with Technology Committee to map out the Wisconsin Information and Technology Literacy (WITL) standards for our district.

Supports district operations and efficiency goal of ensuring facilities align with programming and fiscal requirements.

Objectives:
- The technology committee will unpack the WITL standards and identify standards to be addressed at each grade level.
- The technology committee will identify where the WITL standards will be addressed and by whom.

Activities:
- Create a document to gather data about where WITL skills instruction is currently being integrated into the core curriculum, identifying grade level and subject areas.
- Create a document to identify WITL standards to be addressed at each grade level and by whom.

Progress Monitoring:
- Quarterly assessment of process progress.
- Mid-year assessment of process progress.
- Year-end assessment of process progress.

Long Range Action Plan

Goal 1 - Establish a One School, One Book community reading program at each level: elementary, middle, and high school.

Goal 2 - Develop a plan to bring an author to each school for author visit each school year.

Goal 3 - Create a library space that is accessible, flexible and comfortable for student and staff use at all levels.

Timeline

- **Implementation** - Beginning in August 2020

- **Review** - January 2021

- **Revision** - March 2021

Supporting Documents

- [School District of Manawa Plan-on-a-Page 2019](#)

- [School District of Manawa Technology Plan](#)

- [LWHS Needs Assessment - Student](#)

- [2019-2020 Library Media Center Budget](#)

- [District Library Policies](#) - use the search feature to search the word "Library"

- [AASL Standards Framework for Learners](#)

- [ISTE Standards for Students](#)

- [Wisconsin ITL Standards](#)

- [BrainPop Usage Report](#)

- [CultureGrams Usage Report](#)

- [LWHS Gale Usage Report 2019](#)

- [Gale Usage Report 2020](#)

Plan-On-A-Page
School District of Manawa - Library Media Center

Vision
Students within the School District of Manawa will attain knowledge and skills to become accomplished readers, independent learners, critical thinkers, creative problem solvers, and informed citizens through the resources and services provided by school library staff and its programs.

Core District Values				
Student Success	Highly Effective Staff	Innovative Leadership	Parent-Community Engagement	Learning Environment

Strategic Priorities			
Core Focus	**Goal**	**Objectives**	**Activities**
Student Success	By the end of the 2020-2021 school year, complete a Library Curriculum Map for grades 4K - 6 that is aligned with the AASL Standards Framework for Learners and the ISTE Standards for Students. *Supports the district learning goal of preparing students for their future.*	● The Library Media Specialist will develop a published library curriculum that: ○ Identifies enduring understandings, goals & essential questions. ○ Provides units of study in grade level scope & sequence. ○ Aligns with AASL, ISTE & Future Ready Framework.	● Unpack the AASL Standards Framework for Learners & ISTE Standards for Students. ● Examine crosswalk between AASL, ISTE and Future Ready Framework. ● Create enduring understandings, goals & essential questions. ● Develop units of study for grade level scope & sequence.
	Progress Monitoring: ● Quarterly completion of units of study for scope & sequence reviewed by member(s) of the Administration Team.		
Student Success	By the end of the 2020-2021 school year, the School District of Manawa will increase the number of online resources provided (including e-books & audiobooks) at all levels. *Supports the district learning goal of*	● The Library Media Specialist will purchase online resources that will support literacy. ● The Library Media Specialist will purchase online resources that will support student learning. ● The Library Media Specialist will purchase online resources that promote creativity and productivity.	● Investigate popular online resources that support literacy, student learning, creativity and productivity. ● If possible, obtain a trial of online resources to share with students and staff.

	preparing students for their future.		● Get staff input on online resources being considered. ● Purchase at least one ebook/audiobook resource. ● Collaborate with staff and provide training to encourage usage by students and staff.
	Progress Monitoring: ● Analyze monthly database usage reports. ● Survey students and staff at mid-year and end of school year.		
Learning Environment	By the end of the 2020-2021 school year, work with Technology Committee to map out the Wisconsin Information and Technology Literacy (WITL) standards for our district. *Supports district operations and efficiency goal of ensuring facilities align with programming and fiscal requirements.*	● The technology committee will unpack the WITL standards and identify standards to be addressed at each grade level. ● The technology committee will identify where the WITL standards will be addressed and by whom.	● Create a document to gather data about where WITL skills instruction is currently being integrated into the core curriculum, identifying grade level and subject areas. ● Create a document to identify WITL standards to be addressed at each grade level and by whom.
	Progress Monitoring: ● Quarterly assessment of process progress. ● Mid-year assessment of process progress. ● Year-end assessment of process progress.		

Guiding Principle
Continuous Improvement

Long Range Action Plan
Goal 1 - Establish a One School, One Book community reading program at each level: elementary, middle, and high school. **Goal 2** - Develop a plan to bring an author to each school for an author visit each school year. **Goal 3** - Create a library space that is accessible, flexible and comfortable for students and staff use at all levels.